



AFRICA INTERNATIONAL UNIVERSITY
SPECIAL/SUPPLEMENTARY EXAMINATION APPLICATION FORM

NOTES:

- ✓ Indicate clearly whether the course(s) applied for are for Special or Supplementary examinations by ticking the appropriate box.
- ✓ Supplementary Examinations can only be sat for after one fails the first examination and Special Examinations are only approved when one has missed examination (s) on financial, medical or compassionate grounds.
- ✓ Processing Special and Supplementary exams will be completed once the Finance Office has received payment of **KSh. 1,125 per unit**.
- ✓ Only students with no University fees balance will be allowed to sit for examinations.

1. CANDIDATE'S DETAILS

Full Name:

Reg. No:

Programme:

Year of Study:

I am applying for **Special** **Supplementary** Exam(s)

| # | Course Code | Course Title | Lecturer | Year & Semester the Unit was Booked |
|---|-------------|--------------|----------|-------------------------------------|
| 1 | | | | |
| 2 | | | | |
| 3 | | | | |
| 4 | | | | |
| 5 | | | | |
| 6 | | | | |
| 7 | | | | |

Candidate's Signature:

Date:

2. Approval by the Academic Advisor

I certify that all entries are properly completed by the candidate

Name:

Sign:

Date:

3. Accounts Approval

I certify that the full payment required is KSh: _____
balance as per the attached Fees Statement.

and that this student has no outstanding fees

Name:

Sign:

Date:

4. Examinations Office

Name:

Sign:

Date: